

Cashier Receipt

Department: \_\_\_\_\_  
 Prepared by: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Mailcode: \_\_\_\_\_  
 Fiscal Officer: \_\_\_\_\_  
 Date: \_\_\_\_\_

For Bursar's Office Use Only

Amount	Budget Purpose	Object	FY	BP Title:	Description:
← Total					

**Notes:**

**Cash & Coin**  
 \_\_\_\_\_  
**Check**  
 \_\_\_\_\_  
**Wire / Credit Card / Misc.**  
 \_\_\_\_\_  
**Total**  
 \_\_\_\_\_

**List Checks Separately:**

Check No.	Amount

Address & Hours  
 Bursar's Office  
 Student Services Building  
 1263 Lincoln Dr.  
 Carbondale Illinois 62901

Mon - Fri  
 8:00 - 4:30  
 Mail Code  
 4704