

PROGRAM DESCRIPTION (Form 90A) *Date Due: October 1, 2025*
Teacher Education Program (use only)

This form is used for requesting catalog changes other than course description (Form 90s) for a degree granting unit. All Course Descriptions (Form 90s) and LAC Fee Requests (Form 100s) needed to support changes described below must be included to create one package per program. Extensive changes may require an RME. Contact the Associate Provost for Academic Programs for more information.

THIS CHANGE IS FOR (level):

Submit two forms if change relates to both graduate and undergraduate programs.

PROGRAM (Organizational Structure):

Degree granting academic unit (College or School)

School / Department (if applicable)

Degree Type (BS, MS, etc)

Major (include subject area code)

Minor (include subject area code)

Concentration (Graduate level only)

Specialization (Undergraduate level only)

BRIEF SUMMARY OF CHANGE (Use additional page(s) if necessary):

Specific Changes: PDFs of catalog page(s) to clarify proposed changes with legible corrections made directly on the copy should also be submitted.

APPROVAL:

Contact person responsible for this information (required):

Department Executive Officer

Teacher Education Program Director

Dean

By signing I affirm that that I have conferred with all programs affected by these changes.

Dean of the Graduate School

Associate Provost for Academic Programs

Director of the Registrar's Office

Program changes have been reviewed for application to catalog and degree audit.

Catalog Formatting:

Initial and date

Degree Audit:

Initial and date

Effective Catalog:

DISTRIBUTION is made after action recorded by Transfer Student Services. Master file maintained in TSS with copies returned to: APAP, Dean, and School.