

PROPOSAL FOR RE-EMPLOYMENT OF A SURS EMPLOYER RETIREE

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

Only complete this form if the proposed rehire retired from a SURS covered employer and in accordance with Southern Illinois University Carbondale policy. This form must be initiated and approved at all levels before the proposed retiree rehire can be employed. If you have any questions about the form or retiree rehire policies/process, contact Human Resources.

Please obtain the following documents from the proposed retiree rehire and submit along with this form:

1. A current **Statement of SURS Annuity Status** form
2. A copy of the annuitant's most recent earnings statement from SURS. The annuitant can obtain this information by accessing their SURS account information on-line at www.surs.org.

To Be Completed by the Hiring Department

Section 1: Retiree Rehire Information

Proposed Retiree's Last Name: _____ First Name: _____ Middle: _____

Email Address: _____ Phone Number: _____

Did the proposed rehire retire from Southern Illinois University Carbondale? Yes No

If Yes, proposed retiree's AIS No./Dawg Tag No.: _____

Last 4 digits of the Social Security Number: _____

Section 2: Department (Organization) Information

Hiring Department Name: _____

Department Contact Name: _____ Contact Phone No.: _____

Department Contact Email: _____ Mailcode: _____

Section 3: Proposed Retiree Rehire Appointment

| Classification/Rank/Title: | <input type="checkbox"/> Faculty | <input type="checkbox"/> A/P Staff | <input type="checkbox"/> Civil Service (CS)/RTA |
|-----------------------------------|---|--|---|
| Appointment Type: | <input type="checkbox"/> Continuing <input type="checkbox"/> Tenured/Tenure-Track Faculty <input type="checkbox"/> Term <input type="checkbox"/> Non-Represented Faculty <input type="checkbox"/> NTT Faculty | <input type="checkbox"/> Continuing <input type="checkbox"/> Term | <input type="checkbox"/> Permanent CS <input type="checkbox"/> Extra Help CS <input type="checkbox"/> Contractual CS |

College/Unit: _____

Title (Job): _____

Proposed Appointment Start Date: _____ End Date: _____

Proposed FTE: _____

Full-time Salary Rate: _____ Hourly Monthly

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Proposed Appointment Category

- Retired faculty re-employed to teach courses or advise students and perform other related services on a part-time occasional basis.
- Retired faculty or staff re-employed to conduct research on appointments funded by grants and contracts.
- Retired clinical faculty or other clinical professionals re-employed to provide patient care on a part-time or occasional basis.
- Retirees re-employed as seasonal, hourly or extra help employee on a temporary basis.
- Retired employee being hired into a status Civil Service position.
- Retirees employed who are appointed on a temporary basis other than above to perform staff function when other options are not feasible; Explanation is required.

Explanation:

Section 4: Appointment Funding Source/Costing

| | AIS Account Information | | | Funding Period | | Total Projected Earnings |
|---|-------------------------|-----------|----------------|----------------|----------|---------------------------|
| | AIS Budget Purpose | Fund Type | AIS Proportion | Start Date | End Date | For Proposed Appt. Period |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |

Section 5: Justification for Request

Justification for Request

Please provide a justification for the request to re-hire a SURS annuitant. You can type the information in the box below or attach a separate document to this request.

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Hiring Department: Please attach the following and forward all materials to Human Resources.

1. Proposed retiree's completed Statement of SURS Annuity Status form
2. A copy of the annuitant's most recent earnings statement from SURS. The annuitant can obtain this information by accessing their SURS account information on-line at www.surs.org

Section 6: Annuitant Status Verification

To Be Completed by Human Resources

SURS Highest Academic Year Earnings: _____

40% Cap of Highest AY Earnings: _____

SURS 139 Earnings Limitation: _____ Monthly Annual

Is the proposed retiree rehire a SURS [Affected Annuitant](#)? Yes No

This portion is only completed if proposed rehire retired from Southern Illinois University Carbondale. Main position listed.

SIUC Former Job (Title): _____

SIUC Former Organization (Department): _____

Retirement Date: _____ FTE: _____ Monthly Salary (at Retirement): _____

Proposal falls within SURS 139 and 139.5 limits

Human Resource Representative Signature: _____ Date: _____

Approvals

Department Chair Signature: _____ Date: _____ Approved Denied

Dean/Director Signature: _____ Date: _____ Approved Denied

Chancellor/Vice Chancellor Signature: _____ Date: _____ Approved Denied