

TRAINING RECORD

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

Name: _____

Date	Activity (See Example Below)	Initial
19 May 2020	<i>Example: Chemical and Biological Safety Training</i>	TS

TRAINING RECORD

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

Laboratory Safety Training Record

The SIU Chemical Hygiene Plan requires that laboratory supervisors train their workers on the following topics:

- The location and availability of the OSHA Lab Standard, SIU Chemical Hygiene Plan, chemical safety reference materials (including Safety Data Sheets), and OSHA PELs if available;
- Location and availability of the signs and symptoms associated with exposure to the hazardous chemicals with which lab personnel work;
- Detection methods and observations that may be used to detect the presence or release of a hazardous chemical in the lab, e.g., odor, monitoring equipment or visual appearance;
- The physical and health hazards of the chemicals with which workers use; and,
- Work practices, personal protective equipment and emergency procedures to be used to ensure protection from overexposure to the hazardous chemicals with which workers use.
- Machinery safety and associated hazards, if it applies. Remember this training must be documented and include the date of training, name of trainer, name of trainees, and the topic.

In addition to the training given by the lab supervisor, it is the responsibility of the lab worker to request information and training when unsure of how to handle a hazardous chemical or procedure, and to follow all health and safety rules while working in the lab.

After training has been received from the laboratory supervisor, please complete this form and place it in the training section of the Chemical and Biological Safety Manual.

Trainee's Signature

Date

Trainee's Name (please print)

Last 4 digits of Dawgtag

Supervisor's Signature

Date

Supervisor's Name (please print)

Last 4 digits of Dawgtag